

BPV TEMPORARY LOCATION USED BY CERTIFICATE HOLDERS

When due to limited production capacity or size capacity limitations, a BPV Certificate Holder requires an additional location to fabricate Code work that cannot be performed at the address listed on their Certificate, ASME will issue a Letter authorizing temporary use of a new location for a period of no longer than two years. The Authorization Letter and the use of the temporary location is only valid when the Certificate Holder has a valid Certificate of Authorization.

The Certificate Holder's AIA of Record must be the AIA of Record for the temporary location and must complete an annual audit of the temporary location and submit an AIA Audit Report, conducted by the company AIS, to ASME containing the following information:

1. the address of the temporary location and its distance from the current address listed on the Certificate(s) that the temporary location will operate under;
2. the AIA of Record shall perform all inspections at temporary location as authorized in the scope of the ASME Certificate(s) of Authorization.
3. verification that the temporary location (building and personnel) is under the full control of the Certificate Holder and the temporary location is adequately staffed with personnel qualified to perform the activities addressed in the approved quality control program;
4. verification that the Certificate Holder's QC Manual identifies the temporary location and the Code activities to be performed there;
5. verification that the Code work to be performed at the temporary location falls within the scope of Code activities listed on the Certificate Holders Certificate(s); and
6. an estimate of the number and a description of the type of Code items by designator type that will be fabricated at the temporary location

Upon acceptance of the AIA audit report by ASME and payment of a fee, ASME will issue to the Certificate Holder a Letter allowing for Temporary Use of the new location for a period of time not to exceed two years. Please refer to the [Price Guide](#) for more information.

Upon expiration of the letter authorizing temporary use, further extension to allow the temporary location to continue operation will require a full ASME Joint Review prior to the expiration of the authorization issued by ASME.

No more than one Temporary Use letter will be issued to a Certificate Holder at any one time and no more than two Temporary Use letters will be issued during a three year period.

The Certificate Holder must complete the attached "Temporary Shop Application Form" and submit it to ASME at the time of the request.

The payment (identified by your Company name and ID#) should be submitted at the time of your request and should be sent to:

ASME Accreditation/Certification Processing Department
290 West Mount Pleasant Avenue, Suite 1400
Livingston, NJ 07039

Your request for use of a Temporary Code Shop, and the AIS audit report should be sent to:

ASME
Conformity Assessment Dept.
Two Park Avenue
New York, NY 10016 or
FAX: 212-591-8599 or email: ca@asme.org

ASME
Application for
TEMPORARY LOCATION

Company Name:

Company ID:

Division Name (If Applicable):

Address of Temporary LOCATION:

City:

County/District:

State/Province:

Country:

Postal Code (ZIP):

Certificate(s) Temporary Location will Operate Under:

Current Certificate Number: _____

Expiration Date: _____ AIA of Record: _____

Check all applicable Certificate(s) for which Code work is to be performed at the Temporary Location:

- | | |
|---|--|
| ☐ A Assembly Boilers | ☐ UM Miniature Vessels |
| ☐ S Power Boilers | ☐ U2 Pressure Vessels, Div. 2 |
| ☐ PP Pressure Piping | ☐ U3 Pressure Vessels, Div. 3 |
| ☐ E Electric Boilers | ☐ RP Reinforced Plastic Pressure Vessels |
| ☐ H Heating Boilers | ☐ T Transport Tanks |
| ☐ HLW Lined Potable Water Heaters | ☐ M Miniature Boilers |
| ☐ U Pressure Vessels, Div. 1 | |

Important: The AIA of Record shall perform all inspections at the Temporary Location as authorized in the scope of the ASME Certificate(s) of Authorization.

DISTANCE OF TEMPORARY LOCATION FROM CODE SHOP: _____ **MILES**

----- Application must be signed on page 2 -----

Special Provisions: Multiple Duplicate requires a review at Temporary Location.

Company Abbreviation: Abbreviation must be the same as used at Code Shop.

Note: A Certificate Holder may use either the company's full name or the above abbreviation on the nameplate or in the stamping. The Certificate Holder must list the company's full name as listed on the ASME Certificate and on the ASME Manufacturer's Data Report.

Accreditation/Certification Agreement

The organization listed on this Application for Accreditation/Certification (the "Applicant") performs or subcontracts the design, fabrication, production, testing, assembly, construction and/or installation of items, or provides a service to the aforementioned activities, at the address given, and makes this application to The American Society of Mechanical Engineers (ASME) for the appropriate Certificate of Authorization or other conformity assessment certificate, which, if applicable, permits the use of the Certification Mark. The Applicant:

- (1) Agrees to use the Certificate and Certification Mark, if applicable, in accordance with the applicable ASME Code or Standard and supplemental conformity assessment requirements governing this application.
- (2) Agrees to return the Certification Mark Stamp and/or Certificate anytime ASME may so request, at the time the Applicant discontinues the work covered, at the time the Certificate expires, if not renewed, or when ASME deems necessary.
- (3) Accepts the conduct of announced or unannounced audits as required by the appropriate ASME accreditation/certification body. Access to the inspection site to conduct audits, reviews or surveys, including travel to and from the site, is the responsibility of the Applicant. If access to the site is blocked or impeded, or if the Applicant deliberately misrepresents information to ASME and its agents, then ASME is not responsible for the Applicant failing to receive or continue to have accreditation/certification.
- (4) Agrees to indemnify and hold harmless ASME and its agents from and against any costs (including legal fees and expenses) and any direct, indirect, incidental or consequential damages (including loss of profits or business opportunity) arising out of any claim or cause of action in any way related to this Agreement or the subject matter hereof, including but not limited to claims based on contract, tort (including negligence), strict liability or breach of warranty (express or implied).
- (5) Understands that the Applicant's use of the ASME Certification Mark may be allowed provisionally by ASME in its discretion until a decision is made on an appeal of an action of an ASME subcommittee, committee or board and accepts the obligation to pay all legal fees and expenses and ASME's cost for recovering the Certificate and stamp if not returned.
- (6) Agrees to pay ASME for all fees, expenses and expenditures associated with the Review/Survey/Audit conducted by ASME.
- (7) Agrees to not use any ASME's trademarks or any confusingly similar words, marks or phrase, in connection with Applicant's business, including but not limited to its business name, domain name, or in promotional material or imply any endorsement, sponsorship, or approval by ASME other than under #1 above.
- (8) Agrees that ASME's failure to enforce any provision does not act as a waiver to its rights.

Legal Company Name: _____

Print Name: _____

Signed: _____
Signature must be by a Company Officer or Designee

Title: _____

Date: _____

Company ID: _____