

## **SOCIETY POLICY**

### **RECOGNITION OF STAFF MEMBERS – 5 YEARS AND MORE OF SERVICE**

#### **I. PREFACE**

The Society has long recognized the need for continuity within the staff organization to provide the day-to-day operation of the Society in an efficient and responsible manner.

#### **II. PURPOSE**

- A. To provide a plan for recognizing the long-term service of staff personnel.
- B. To assure that each staff person will receive the recognition in a manner and form that is consistent and mutually satisfactory as well as fair to all.

#### **III. PROCEDURE**

- A. Recognition will be given to all members of the ASME Staff upon completion of 5 years of service and upon completion of each five years thereafter.
- B. Recognition will be in the form of an expression of appreciation from the President and Executive Director of ASME for the service to ASME.

Responsibility: The Committee on Executive Director Evaluation and Staff Compensation

Adopted: November 29, 1943

Reaffirmed: August 8, 1993

June 9, 1999

June 1, 2005: Reaffirmed and transferred to the Board of Governors from the Committee on Staff

March 12, 2013: Reaffirmed and transferred to The Committee on Executive Director Evaluation and Staff Compensation (EDESC)

Revised: November 28, 1960

February 11, 1971

June 18, 1975

June 10, 1983

June 11, 1987

December 18, 1987

(editorial changes 9/03)

June 9, 2004